Roger Edwards

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**Today’s date**

Mr. Kevin Anderson

Company name

Address, City, State, zip

Dear Kevin Anderson,

Re: Job Ad – Physician

I noticed your post in the Doctors’ Digest for openings for several physicians and am eager to submit my resume for your review.

In my 16 years of practice at the ABC Hospital, I endeavor to provide excellent care and service to all patients, and have honed my diagnostic skills, thereby enabling patients to avoid extensive/expensive testing and invasive procedures. I make the time to really listen and communicate with my patients, gaining invaluable information from those whom I call my partners in treatment.

I have successfully performed thousands of bariatric surgery procedures (usually laparoscopic adjustable gastric banding, sleeve gastrectomy, and Roux-en-Y gastric bypass, according to each patient’s personal profile), and have the lowest rate of complications in the state of California.   
My pre-operative evaluation, surgery, and post-op care set the gold standard of bariatric care, and the referrals I provide for post-op continuity ensure that hard won weight loss is not reversed.

I also maintain a practice of family and pediatric medicine, educating patients how to pursue a healthy lifestyle and avoid pharmaceutical intervention whenever possible. Of course, when warranted I prescribe according to need, but I’ve taught my patients that an ounce of prevention is better than a pound of cure.

I am prepared to exceed your expectations for the position of physician and request that you contact me at your earliest convenience to arrange an interview.

Be well.

Roger Edwards